***Jacksonville Production Guide Application***

**Jacksonville Film & Television**

**Production Guide Application Instructions**

The Jacksonville Film & Television Production Guide is the official guide for film and video production in NE Florida. Copies of the production guide will be distributed to producers, directors and other key industry professionals worldwide. The guide will also be accessible to the public online at [www.filmjax.com](http://www.filmjax.com).

**Application Instructions**

1. Deadline for applications and fees (if any): ONLINE ONLY version of Production Guide – anytime.
2. Choose from two types of listings: Individual **OR** Company. Addresses must exist in Jacksonville’s ten county region: Alachua, Baker, Bradford, Clay, Columbia, Duval, Flagler, Nassau, Putnam, St. Johns. See the rules and regulations on [www.filmjax.com](http://www.filmjax.com) for more information regarding qualifications for listings.

**Individual Listing**: Independent contractors/freelancers only; may not be an employee of a company in the capacity of the requested listing. New listings must submit two call sheets (each from a different job) **OR** a resume *and* two verifiable references from established industry professionals who can verify qualifications for each category. Any experience in an academic environment does not qualify as professional experience. No fictitious or corporate names allowed.

**Company Listing**: A current occupational license number must be provided for new listings. Any additional business information that helps qualify your company may be submitted.

1. **Listing in TWO categories is** FREE. Each listing includes contact information and up to 25 words of description. Union affiliation and license numbers, where applicable, are not included in the word count.
2. Enhancement options ($50 per item, per listing):

Additional Listings – Listings in excess of 2 free listings

Enhanced Listings – Bold typed & box around listing printed in the guide

Extended Listings – 50 word maximum for descriptions, instead of 25

5) Submission: Mail applications and fees (if any) to:

**Jacksonville Film and Television Office**

Attn: Production Guide

1 West Adams Street, Suite 200 **·** Jacksonville, FL 32202

Fax: 904.630.2919

Questions? 904.630.1622 or [JBergman@coj.net](mailto:JBergman@coj.net) or [www.filmjax.com](http://www.filmjax.com)

No payments will be deposited until the applicant has been accepted into the production guide, and payments will be refunded in full if the applicant’s listing is deemed ineligible.

6) Applications must be typed or printed legibly. Incomplete applications will not be processed. Applications received without appropriate attachments or fees will not be processed. All applications will be reviewed by a committee of active professionals, quarterly. The printed production guide is distributed annually and the online guide is updated throughout the year. If an application is not approved for the guide, a full refund of enhancement fees, if applicable, will be issued.

**It is the applicant’s responsibility to submit in writing any changes to listings via e‑mail to** [**JBergman@coj.net**](mailto:JBergman@coj.net) **or via USPS to the address above. The Jacksonville Film & Television Office is not responsible for inaccurate information, errors, or omissions and reserves the right to edit and/or reject any listing due to lack of credentials or falsification of information.**

**CHECK ONE**:

**INDIVIDUAL LISTING** (UP TO 2 FREE CATEGORY LISTINGS)

|  |
| --- |
| Name: |

**COMPANY LISTING** (UP TO 2 FREE CATEGORY LISTINGS)

|  |  |  |  |
| --- | --- | --- | --- |
| Company Name: | | Occupational License #: | |
| Contact: | | Title: | |
| \*Mailing Address: | | | |
| \*City: | \*County: | | \*ZIP:      - |
| \*Phone: (     )      - | Fax: (     )      - | | |
| Pager: (     )      - | Mobile: (     )      - | | |
| \*E-mail: | Website (URL): | | |
| Guild/Union Affiliation: | | | |

**\*REQUIRED FIELDS**

**FREE LISTINGS**: 2 per individual OR 2 per company.  **More listings on additional form**

**LISTING #1**  **Enhanced Listing ($50)**  **Extended Listing ($50)** **Additional Listing ($50)**

|  |
| --- |
| Category: |
| Description (25 word max.): |

**LISTING #2  Enhanced Listing ($50)  Extended Listing ($50) Additional Listing ($50)**

|  |
| --- |
| Category: |
| Description (25 word max.): |

**LISTING #3  Enhanced Listing ($50)  Extended Listing ($50) Additional Listing ($50)**

|  |
| --- |
| Category: |
| Description (25 word max.): |

**LISTING #4  Enhanced Listing ($50)  Extended Listing ($50)  Additional Listing ($50)**

|  |
| --- |
| Category: |
| Description (25 word max.): |

**Director, Producer, Production Co.**

Directors

Producers

Production Companies

* Animation
* Digital/Interactive Media
* General
* High Definition
* Still Photography

**Crew/Technicians**

1st Assistant Directors

2nd Assistant Directors

Accountants

Accounting Assistants

Art

* Assistant Directors
* Concept Illustrator
* Construction Coordinators
* Coordinators
* Directors
* Graphic Artists
* Production Designers
* Prop Assistants
* Prop Makers
* Prop Masters
* Set Decorators (buyer, lead)
* Set Designers
* Set Dressers (buyer, lead)
* Scenic Artists
* Scenic Painters
* Storyboard Artists

Associate Directors

Associate Producers

Camera

* Directors of Photography
* Film, Operators
* Film, 1st Assistants
* Film, 2nd Assistants
* Film, Loaders
* High Definition, Operators
* Steadicam Operators
* Still Photographers
* Still Photographer Assistant
* Underwater Operators
* Video, Operators

Craft Services

Crane/Jib Operators

Electric

* 3rd
* Best Boys
* Gaffers
* Generator Operators
* Lighting Directors
* Rigging Gaffers

Food Stylists

Grips

* Best Boy
* Dolly
* General
* Key
* Key Rigging
* Rigging

Hair

* Key
* Stylists

Line Producers

Location Managers

Location Scouts

Makeup Artists

* Assistants
* General
* Key
* Special Effects

Marine Coordinators

Medics

Personal Assistants

Picture Car Coordinators

Production

* Assistants
* Assistants, Key 1st
* Coordinators
* Coordinator, Assistants
* Managers

Script

* Supervisors
* Typists/Coordinators

Sound

* Boom Operators
* Design
* Mixers
* Technicians
* Video, Utilities

Special Effects

* Coordinators
* Foremen
* Technicians

Stage Managers

Stunt

**2015 Production Guide Listings**

Actors

* Coordinators
* Precision Drivers

Talent Coordinators

Technical Advisors

Teleprompters

Transportation

* Captains
* Coordinators
* Drivers

Underwater Technicians

Video Assist

Wardrobe

* Assistants
* Costume Designers
* Costume Supervisors
* Seamstresses
* Stylists

Writers

**Equipment & Supplies**

Camera Equipment

* High Definition
* Film
* Still
* Video

Camera Cars

Camera Trucks

Cameras/Cranes & Dollies/Jibs

Communications Equipment

Editing Equipment

Generators

Grip Trucks

Laser Lighting & Effects

Lifts

Lighting & Grip Equipment

Make-up Supplies

Mobile Video Production Units

Projection Equipment

Sound Equipment

Special Effects Equipment

Steadicam Equipment

Stunt Equipment

Video Equipment

**Production Support**

Aerial Cinematography

Aerial Photography

Aircraft Charters

Animals – Trainer/Handler/Wrangler

Barricades

Casting Directors

Casting Directors, Extras

Catering – Locations/Events

Choreographers

Computer Hardware/Film Software

Construction/Building Materials

Costume Rentals

Distribution/Syndication

Film Labs

Film Storage

Greenery

Guilds & Unions

Modeling & Talent Agencies

Models/Miniatures/Mattes

Motor Home/Trailer Rentals

Organizations & Associations

Payroll Services

Photography Labs

Photography Studios

Picture Airplanes

Picture Cars

Portable Stage/Seating

Presentation & Media Display Systems

Production Office Rentals

Prop Building/Construction

Prop Rentals

Raw Stock

Scenic Backings/Suppliers

Set Construction

Shipping/Courier/Air Freight

Stock Footage

Stunt Services

Talent Agency

Tape Stocks

Teleprompting Services

Tent Rentals

Translators/Interpreters

Water Trucks

**Support Services**

Advertising Agencies

Air Conditioning & Heater Rentals

Airlines

Airports

Art Supplies

Attorney/Legal Services

Automobile/Truck Rentals

Boat/Yacht Charters

Crewing & Staffing

Concierge Services

Fitness

Gifts/Florists

Hospitals

Hotels/Accommodations

Insurance

Janitorial/Strike Services

Massage Therapy

Office Support/Supplies

Personal Chefs

Physicians

Plant Rental & Design

Pools & Spas

Printing/Graphics

Promotional Products

Public Relations/Publicity

Publications

Real Estate Services

Security Services

Schools

Special Effects Services

Special Event/ Coordinator

Taxi/Limousine/Bus/Shuttle

Temporary/Short Term Housing

Travel Agencies

Upholstery

Waste Systems

**Post Production**

Audio Services – Film/Video

Editing Facilities – Film/Video/High Definition

Editors – Film/Video

Graphics/Animation/Special Effects

Duplication/Conversions

Music

* Producers
* Recording Studios
* Scoring/Compositions
* Sound Mixing/Sweetening
* Supervisors

Transfers – Film/Video

Voice Over

**Stages, Attractions, Location Assistance**

Attractions

Broadcast Studios

Stages

Tourist, Chamber & Visitors Bureau Assistance